

-----DIRECT DEPOSIT INSTRUCTIONS-----

Heritage Soccer Club offers the option of having ref fees deposited directly to a bank account instead of mailing you a check. No checks to deposit (or lose) and it saves the club on check processing. It's a win-win all around. So if you haven't already, we encourage you to sign up for direct deposit now before our first payment cycle. Here's how:

Send an email to our club Treasurer, treasurer@heritagesc.com with the following information:

- Your bank's ABA Bank Number (otherwise known as the Routing Number)
- Your bank account number
- Email address (to notify you when deposit has been made)

The bank information is on your checks. If you're not sure where to locate this information, this picture shows you:



Second choice is you mail Chere a VOIDED check:

Heritage Soccer

Club, PO Box 5613, Concord, CA 94524

She'll get you set up and when we release funds each month, the deposit will go direct to your account.

We generally process payments by the middle of the month for the previous month's games. Note the "generally". We're not reffing a soccer game here, so we timing could be a week or ten days either side of that.

For those who choose not to go with direct deposit, we'll still mail you a check. It

will be sent to the address that is in your RefScheduler profile. Please make sure that address is accurate. After logging into RefScheduler, click on the link "Update your referee information". Make any changes necessary and click "Submit Update" at the bottom of that page.
